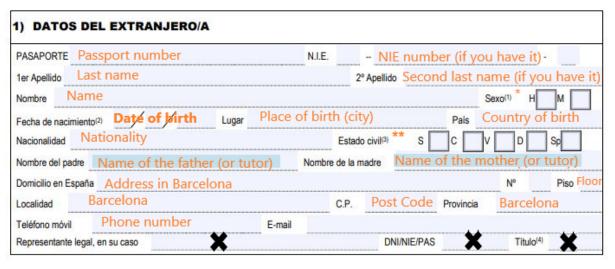# INSTRUCTIONS TO FILL IN THE EX-17 FORM
(Application for TIE card - TIE)

1) Download the EX-17 form in the Spanish immigration office website:
https://sede.policia.gob.es/portalCiudadano/sede_electronica/extranjeria/EX17.pdf

2) Fill in the form with your personal information:

** Marital Status: S=Single | C=married | V: widowed | D=divorced

3) You do not need to fill in this part:

3) You must indicate your address here in Spain. It is important that the address is right, since you will be receiving the letters and notifications there.

Do not tick the mark "CONSIENTO que las comunicaciones y notificaciones."

3) DOMICILIO A EFECTOS DE NOTIFICACIONES

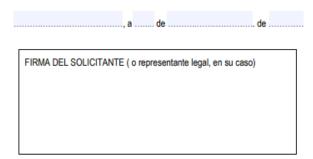| Nombre/Razón Social	Name and Last Name			DNI/NIE/PAS	Passport or NIE	
Domicilio en España	Address in Barcelona				Nº	Piso
Localidad	Barcelona	C.P.	Post Code	Provincia	Barcelona	
Teléfono móvil	Phone number	E-mail				

☐ Consiento que las comunicaciones y notificaciones se realicen mediante puesta a disposición en sede electrónica, para lo cual será obligatorio disponer de certificado electrónico válido o sistema cl@ve (6)

4) Add your name and last name at the top of the second page. Then, tick the option "TARJETA INICIAL".

Nombre y apellidos del titular Name and Last Name

4) DATOS RELATIVOS A LA SOLICITUD(7)

4.1. TIPO DE DOCUMENTO (art. 210)

✔ ☐ TARJETA INICIAL

☐ RENOVACIÓN DE TARJETA   ☐ DUPLICADO POR ROBO, EXTRAVÍO, DESTRUCCIÓN O INUTILIZACIÓN

5) At the bottom of that page, you must indicate the place and the date in which you are filling this form. (Example: **Barcelona**, a **25** de **octubre** de **2022**)
Finally, you must sign the form in the rectangle.

...., a .... de .... de ....

FIRMA DEL SOLICITANTE (o representante legal, en su caso)

6) Once you have revised and signed the form, you will have to make a photocopy of it. Remember that at the appointment of the National Police Station they will ask you for two hard copies of this file.

If you have any questions, please do not hesitate to contact us at info@academyofartbarcelona.com.